



Air Force Reports Working Group (AF RWG)

Jan FRB VTC

15 Jan 02

**Ruthellen Gunning,
AFCIS-WP**

**SSgt David Mitchell,
ACC**



AF RWG



- **Team Members**
- **Objective**
- **Roles and Responsibilities**
- **Special Requirements**
- **Sample New Tool**
- **Current Situation**
- **Goal**
- **Accomplishments**
- **Flow of Requirements**
- **Priority**
- **Summary**



AF RWG Membership

- **Ruthellen Gunning**
 - **AF Reports Working Group Lead**
 - **AFCIS-WP (MSG)**
 - **AF Functional Representative to DoD RWG**
- **Larry Faems**
 - **AF Reports Working Group Technical Representative**
 - **AFCIS-Gunter (SSG)**
 - **AF Technical Representative to DoD RWG**

- **Team Members**
- **Objective**
- **Responsibilities**
- **Special Rqts**
- **New Tool**
- **Currently**
- **Goal**
- **Accomplishments**
- **Flow of Rqts**
- **Priority**
- **Summary**



MAJCOM Reps/AF RWG Members

- **Team Members**
- **Objective**
- **Responsibilities**
- **Special Rqts**
- **New Tool**
- **Currently**
- **Goal**
- **Accomplishments**
- **Flow of Reqts**
- **Priority**
- **Summary**

• ACC	SSgt David Mitchell	574-4227
• ACC	Lorrie Wood	969-2821, x9023
• AETC	Charlie Grant	487-7904
• AFCIS Gunter	Larry Faems	596-6090
• AFCIS WP	Ruthellen Gunning	674-0347
• AFMC	Tessie Dunaway	872-3466, x5280
• AFOTEC	Vacant	
• AFRC	John Barrett	589-2324
• AFSOC	Sheila Ritteman	579-6066
• AFSPC	Craig Davis	854-4109
• AMC	Nick Weiss	576-9317
• Bolling	Janese White	297-8040
• PACAF	TSgt Patrick Knepper	449-8577
• USAFA	Jennifer Glover	333-2934
• USAFE	Karl Gerhards	314-480-5896



AF RWG Objective

- **Identify field report requirements**
- **Ensure proper integration of Management Information Reports**
- **Provide FRB with suggestions on alternative reporting methods if COGNOS unable to capture data**

- Team Members
- **Objective**
- Responsibilities
- Special Rqts
- New Tool
- Currently
- Goal
- Accomplishments
- Flow of Repts
- Priority
- Summary



AF RWG Responsibilities

- **Conduct AF RWG meetings with telecons in between**
- **Attend DoD RWG meetings and testing**
- **Provide FRB meeting summaries**
- **Provide FRB with prioritized list of reports to be developed with estimated completion date**
- **Create, document, test, approve and post to AFCIS Website AF Standard Reports**
- **Special Requirements**

- Team Members
- Objective
- **Responsibilities**
- Special Rqts
- New Tool
- Currently
- Goal
- Accomplishments
- Flow of Reqts
- Priority
- Summary



Special Requirements

RWG will recommend to the FRB

- **SQL Scripts**
- **Use of Existing Query Tools**
- **Creation/Modification of J001 Reports**
- **Adoption/creation of new tools**

- **Team Members**
- **Objective**
- **Responsibilities**
- **Special Rqts**
- **New Tool**
- **Currently**
- **Goal**
- **Accomplishments**
- **Flow of Reqs**
- **Priority**
- **Summary**



RWG Request to FRB

- **Using Current Catalog Too Restrictive**
 - Overhead for User Access Limits Number of Tables in Query
 - Standard Reports for Sysadmin Do Not Require User Access Restrictions
- **Investigate Removing User Access Restrictions**
 - Provide A Catalog For Sysadmin Use in Developing Reports Against Entire Database
 - Modify Current Catalog To Remove Restrictions
- **Have FRB Investigate Original Requirement That Places Restriction on Catalog**
- **Have FRB Request JRB Facilitate Requirement Modification.**

- Team Members
- Objective
- Responsibilities
- Special Rqts
- New Tool
- Currently
- Goal
- Accomplishments
- Flow of Reqts
- Priority
- Summary



Sample New Tool

- **EZ-Query Program**
- **To be used in conjunction with COGNOS**
- **Created by Space Command**
 - Web-based real-time query function
 - No development cost
 - Initial startup costs unknown
 - In test-use at some Space Command offices
- **RWG was impressed by demonstration**
- **Request FRB evaluate**

- Team Members
- Objective
- Responsibilities
- Special Rqts
- **New Tool**
- Currently
- Goal
- Accomplishments
- Flow of Rqts
- Priority
- Summary



Current Situation

- **No Air Force Standard**
- **Reports on AFCIS Website very confusing with duplication of several reports**
- **CONOPS 1.3.1, Reports references AMS Standard Reports**
- **No Basic training tool available**

- Team Members
- Objective
- Responsibilities
- Special Rqts
- New Tool
- **Currently**
- Goal
- Accomplishments
- Flow of Reqts
- Priority
- Summary



Our Goal

- **Provide Air Force Standard Reports**
- **Categorize Reports on AFCIS Website**
- **AF Standard Reports completed, tested & available on AFCIS website by Feb 02**
- **Provide information and instruction in the CONOPS (re-write) for each of the Air Force Standard Reports**
- **Provide Basic Training Tools on Report Writing**

- Team Members
- Objective
- Responsibilities
- Special Rqts
- New Tool
- Currently
- **Goal**
- Accomplishments
- Flow of Rqts
- Priority
- Summary



AF RWG Accomplishments

- **Four Groups of reports will be posted on the AFCIS Website with reports listed under each of the groups**
 - **Awarded Actions**
 - **Open PRs**
 - **System Administration**
 - **Fiscal Year Closeout**
- **25+ reports were created by the top report writers in the Air Force (RWG)**

- Team Members
- Objective
- Responsibilities
- Special Rqts
- New Tool
- Currently
- Goal
- **Accomplishments**
- Flow of Rqts
- Priority
- Summary



AF RWG Accomplishments

- Team Members
- Objective
- Responsibilities
- Special Rqts
- New Tool
- Currently
- Goal
- Accomplishments
- Flow of Rqts
- Priority
- Summary

- These reports will be tested and posted to the Website by Feb 02
- Established Standards
 - Naming
 - Documentation
 - Testing
 - Posting
 - Troubleshooting
 - Requirement Flow
- The AF Standard Reports to be in the CONOPS Rewrite
- Training Guides/COGNOS How Too



Awarded Actions

- Team Members
- Objective
- Responsibilities
- Special Rqts
- New Tool
- Currently
- Goal
- Accomplishments
- Flow of Reqts
- Priority
- Summary

- **Awd_ALL**
 - Buyer
 - PIIN
 - Descrip
- **Awd_Cust**
- **Awd_Vend_Loc**
- **Awd_By_Vendor**
- **Awd_Constr**
- **Awd_Supplies**
- **Awd_Services**
- **Awd_BPA_Basic_All**
- **Awd_Competition**
- **Awd_Special_OP**



Open PRs

- **OPR List**
 - **Cust**
 - **Buyer**
 - **Days Old**
 - **Descrip**
- **OPR_with_CLIN**
- **OPR_by_Age**
- **OPR_Special_OP**

- **Team Members**
- **Objective**
- **Responsibilities**
- **Special Rqts**
- **New Tool**
- **Currently**
- **Goal**
- **Accomplishments**
- **Flow of Rqts**
- **Priority**
- **Summary**



System Administration

- SA_Contr_Officer
- SA_Exp_Contr
- SA_Act_Contr
- SA_Vendor
- SA_Customer
- SA_Obl_Face
- SA_PRs_Received

- Team Members
- Objective
- Responsibilities
- Special Rqts
- New Tool
- Currently
- Goal
- Accomplishments
- Flow of Rqts
- Priority
- Summary



Fiscal Year Closeout

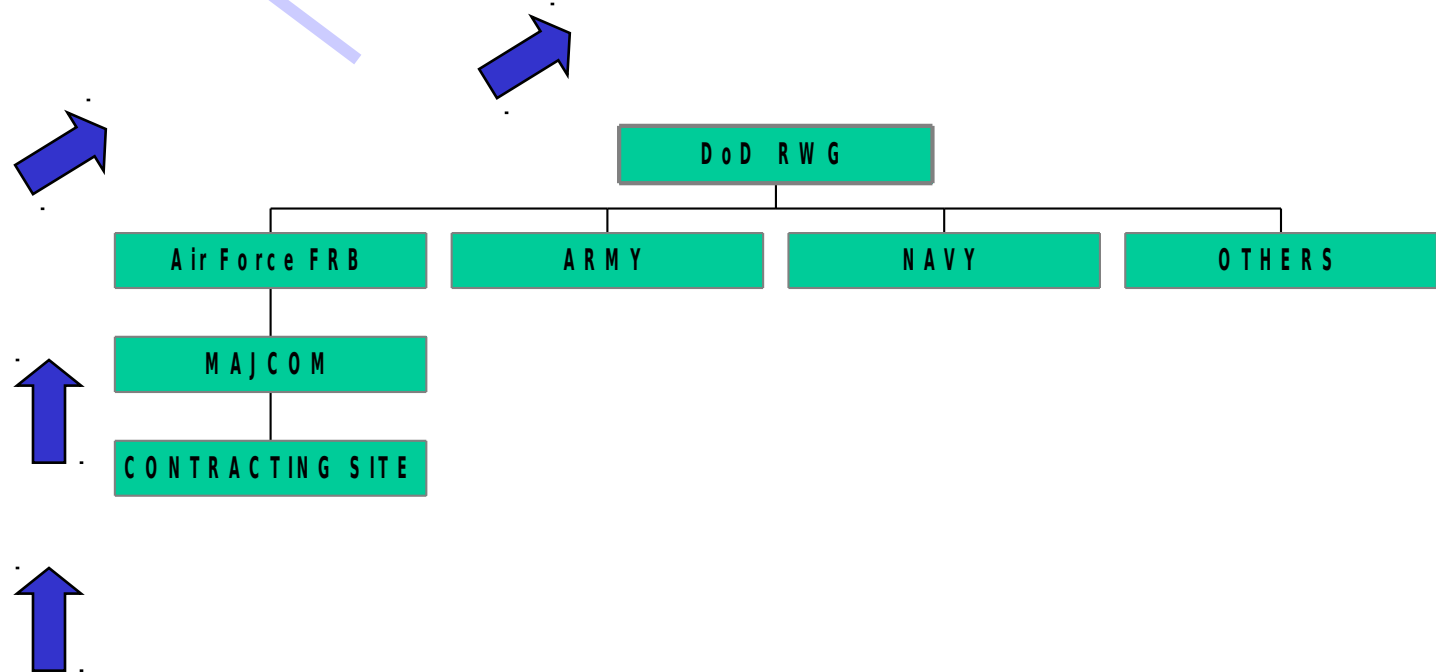
- **FY_Act_No_Rel**
- **FY_OPR (B,E,P,I,O excluded)**
- **FY_OPR_Excluded**
- **FY_Recurring**
- **FY_Fallout**

- Team Members
- Objective
- Responsibilities
- Special Rqts
- New Tool
- Currently
- Goal
- Accomplishments
- Flow of Rqts
- Priority
- Summary



THE DoD STRUCTURE

THE AF RWG REPORTS TO THE FRB



- Team Members
- Objective
- Responsibilities
- Special Rqts
- New Tool
- Currently
- Goal
- Accomplishments
- Flow of Reqts
- Priority
- Summary



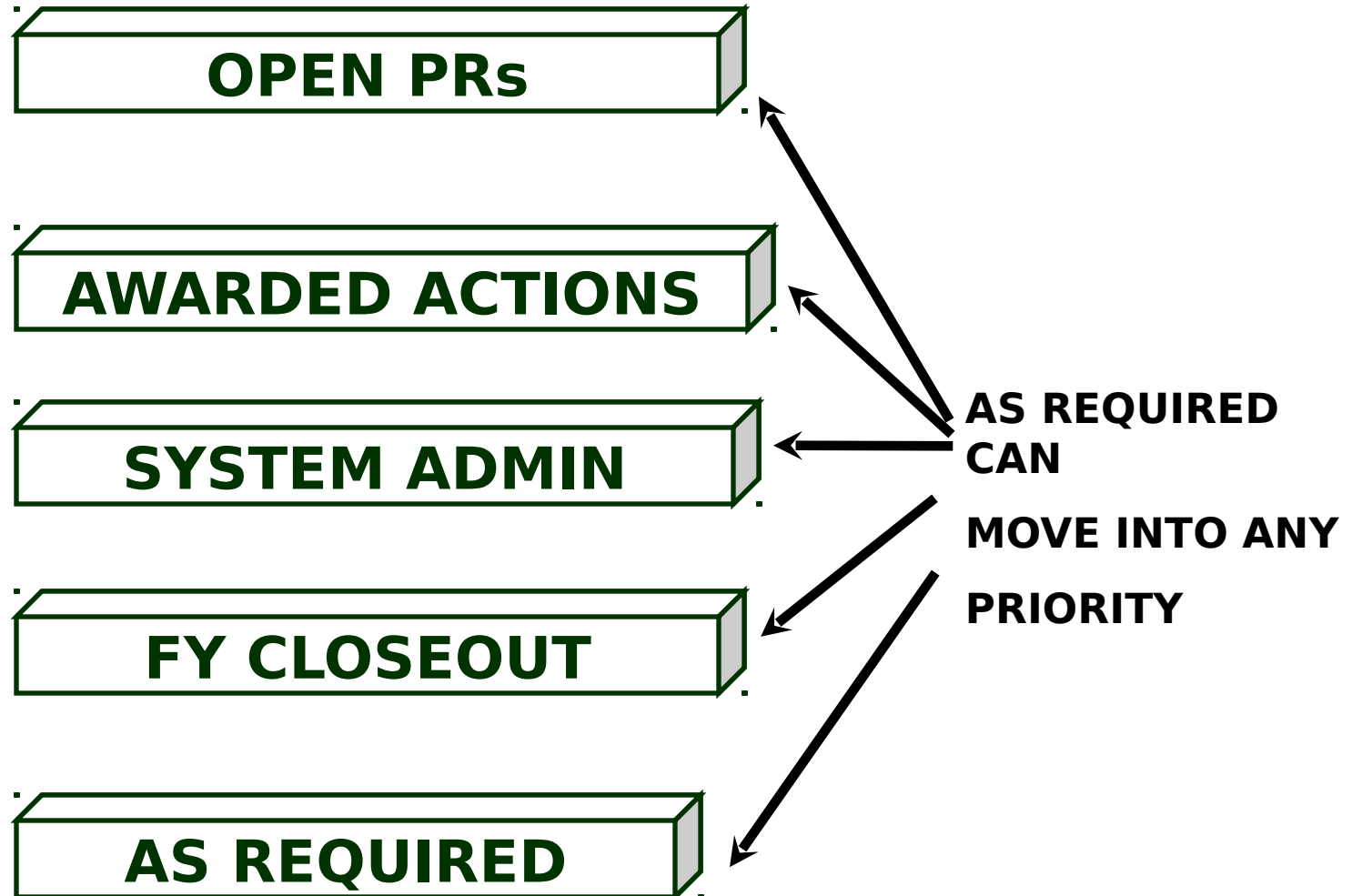
Report Problems/Requirements

- **Site has report requirement or problem**
- **Site calls MAJCOM Rep**
 - **MAJCOM Rep will track types of calls**
- **MAJCOM Rep Presents to AF RWG**
- **AF RWG presents to FRB**

- **Team Members**
- **Objective**
- **Responsibilities**
- **Special Rqts**
- **New Tool**
- **Currently**
- **Goal**
- **Accomplishments**
- **Flow of Reqs**
- **Priority**
- **Summary**



THE PRIORITY



- Team Members
- Objective
- Responsibilities
- Special Rqts
- New Tool
- Currently
- Goal
- Accomplishments
- Flow of Rqts
- Priority
- Summary



Summary

- **Team Members**
- **Objective**
- **Roles and Responsibilities**
- **Special Requirements**
- **Sample New Tool**
- **Current Situation**
- **Goal**
- **Accomplishments**
- **Flow of Requirements**
- **Priority**

- **Team Members**
- **Objective**
- **Responsibilities**
- **Special Rqts**
- **New Tool**
- **Currently**
- **Goal**
- **Accomplishments**
- **Flow of Reqts**
- **Priority**
- **Summary**



Questions?

- **Thank you MAJCOMs for sending a representative to the RWG meeting, it was a very productive week and the individuals worked very hard**
- **Any Questions?**

- Team Members
- Objective
- Responsibilities
- Special Rqts
- New Tool
- Currently
- Goal
- Accomplishments
- Flow of Rqts
- Priority
- Summary